



## Go Build Georgia High School Teams Educator Steps to Participation

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Dear High School Educator:

Thank you for going the extra mile every day to ensure that your students have every opportunity to make informed decisions about their futures. To assist you in this quest, the Governor's Office of Workforce Development would like to help take your program to the next level by partnering with your school as a Go Build Georgia High School Team. By implementing a Go Build Georgia High School Team you will have access to additional information and data about the urgent need for trained professionals in the skilled trade careers, along with additional access to business and industry and technical college partnerships. Go Build Georgia wants to ensure that every student in Georgia has access to information about the urgent need for trained professionals in the skilled trade careers.

Once you confirm your high school's participation, you will receive a Go Build Georgia High School Team starter kit. It includes Go Build Georgia promotional items such as posters, trade cards with stand, circulars, pens, and pencils.

### **First Steps:**

**Step 1 – Identify team leader.** This will be our office's "go to" person to send marketing materials, etc. For instance, the team leader may possibly be a CTAE educator, counselor, or graduation coach.

**Step 2 – Please send email to Dr. Karen Curtis (Contact Info Below)** to establish a team in your high school. Please include team leader name, job title, phone, and email address.

**Step 3 –**Begin sharing the *Go Build Georgia* message with the students in your high school. Encourage them to set up a personal log-in on the [www.gobuildgeorgia.com](http://www.gobuildgeorgia.com) web site and actively use it to research career information. Thank you if you are already doing this.

**Step 4 –** If permissible in your school please include the Go Build Georgia Icon with website link on your school's home page, counseling page, and/or CTAE page.

**Step 5 –** Share this information with other educators, especially CTAE professionals and counselors, and encourage them to be part of your team and to share the *Go Build Georgia* information with students.

**Step 6 –** Once you have signed on to have a team, the Governor's Office of Workforce Development will require a signed letter of commitment. It will be sent to you with information about return. Go Build Georgia is funded through Federal dollars, and the signed letter of commitment is part of the documentation required. There will not be a lot of paperwork on your part or strict rules about how to promote and use the materials in your school. Each school decides what works best for their environment.

Thinking about your already overly taxed work load, we want to assure you that as we move forward establishing your *Go Build Georgia* Team that it will take a minimal amount of your time to continue the process. Your school will of course make the determination about how to best communicate it to the students.

Best Regards,

**Karen Curtis, Ed.D (KC)**

Sr. Project Manager, Outreach – GOWD

Go Build Georgia High School Teams

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